Mandatory Video Recording in Riklis and Robbins Auditoriums (MD)

I. Purpose

This Policy sets requirements for recording of educational events at Albert Einstein College of Medicine (“Einstein” or “College”).

II. Scope

This Policy applies to all educational events that take place in Riklis and Robbins Auditoriums.

III. Policy

It is Einstein policy that all Einstein educational events in Riklis and Robbins Auditoriums be video recorded and posted on the College’s learning management system website.

Exceptions will be made if patients or patient videos are involved and permission to record the event was not granted by the patient. In those instances, video recording in the auditorium should be turned off. Otherwise, patients should sign a consent form permitting video recording and indicating that the recording will be posted on a password-protected site.

If permission is not granted by the patient, the course director should notify students in the class at least 24 hours before the event which sections of the educational event will not be video recorded by a post on the learning management system and emailing the class.

Reviews given before an exam fall under this policy and should be video recorded. However, reviews of exam content given after an exam is completed will not be video recorded because video recording would violate the College policy on exam sequestration.

IV. Definitions

None.

V. Effective Date

Effective as of: 4 June 2018
VI. Policy Management and Responsibilities

The Responsible Office under this Policy is the Office of the Medical Education. The Responsible Executive for this Policy is Einstein’s Executive Dean. The Responsible Officer under this policy is Einstein’s Senior Associate Dean for Medical Education.

VII. Approved (or Revised)

[Signature]

Responsible Executive

[Date]

7/5/2018

Date