Documentation Required When Seeking Approval Letter For Animal Experimentation Being Performed At Other Institution

The following are the requirements that Albert Einstein College of Medicine (Einstein) faculty members must fulfill in order to obtain Institutional Animal Care and Use Committee (IACUC) approval for animal experimentation that will be performed at other institutions.

1. They must submit the following documentation from their collaborators (i.e. the principal investigator at the collaborating institution):
   (A) A letter from the collaborating institution's IACUC attesting the approval of the Animal Use Protocol of the collaborating faculty member; and
   (B) A copy of the approved Animal Use Protocol for this work at the collaborating institution. This approval letter must be current and needs to have at least one year of approval remaining in the usual three year approval cycle.

2. The appropriate representative from the collaborating Institution must sign a Memorandum of Understanding (MOU) with Einstein that addresses their responsibility for the animal care and use, animal ownership, and IACUC review and oversight. The appropriate representative is the Institutional Official (IO) as designated their IACUC. MOU can be obtained from the IACUC website.