To register for available learning and development opportunities using Halogen’s Learning Management System (LMS), please follow the steps outlined below. To access the system, open your preferred browser and go to, https://global.hgncloud.com/einsteinmed/welcome.jsp.

1. Click the **Learning** tab.

2. Next, click the **Calendar** icon.

   Note: Check that the calendar is on the wanted month and year.

3. Click on the **Program name**. A new dialogue box will open with the title of the selected program.

4. In the dialogue box, click **Enroll**. A new dialogue box titled **Learning Activity** will appear.

5. Click **OK** in the Learning Activity dialogue box.

   Congratulations! You are now enrolled. A registration confirmation will be sent via e-mail.

**Post Program Registration**

To view a list of registered programs, click on the **Home** tab and look under **MY Tasks**.