

EINSTEIN HOLIDAY SCHEDULE FOR CALENDAR YEAR 2017

Legal Holiday Observances

New Year's Day	Monday, January 2
Dr. Martin Luther King Day	Monday, January 16
Presidents Day	Monday, February 20
Memorial Day	Monday, May 29
Independence Day	Tuesday, July 4
Labor Day	Monday, September 4
Thanksgiving Day	Thursday, November 23 ¹
Christmas Day	Monday, December 25

¹ Beginning in 2016, the College will operate on a skeleton schedule on the day after Thanksgiving. What this means is that staff may work with their departments to take this time off by working a flexible schedule and making up the time at any time prior to the Thanksgiving holiday break. Staff wishing to work on this day may do so by advising their departments.

Jewish Holiday Observances

The schedule below lists the days on which the Jewish holidays for 2017 will fall. All Central Administration offices will be closed on those holidays falling on a weekday and employees in those departments are granted excused time off and are not eligible for paid personal days at any other time during the year.

Employees in all other departments who wish to take time off for the Jewish holidays may, with approval of their supervisor, charge the time to accrued personal or accrued vacation days.

Passover	Tuesday, April 11 * Wednesday, April 12 Monday, April 17 Tuesday, April 18
Shavuot	Wednesday, May 31 Thursday, June 1
Rosh Hashanah	Thursday, September 21 * Friday, September 22
Yom Kippur	Saturday, September 30 *
Sukkot	Thursday, October 5 Friday, October 6
Shmini Atzeret	Thursday, October 12
Simchat Torah	Friday, October 13

* Please note that on the eves of the first night of Passover (Monday, April 10), Rosh Hashanah (Wednesday, September 20) and Yom Kippur (Friday, September 29) offices will close at 3:00 p.m..