



Albert Einstein College of Medicine

EINSTEIN HOLIDAY SCHEDULE FOR CALENDAR YEAR 2016

The **Legal** holiday schedule for calendar year 2016 is listed below.

New Year's Day	Friday, January 1
Dr. Martin Luther King Jr. Birthday	Monday, January 18
Presidents Day	Monday, February 15
Memorial Day	Monday, May 30
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Thanksgiving Day	Thursday, November 24
Christmas Day	Monday, December 26

The schedule below lists the days on which the **Jewish** holidays for 2016 will fall. All Central Administration offices will be closed on those holidays falling on a weekday and employees in those departments are granted excused time off and are not eligible for paid personal days at any other time during the year.

Employees in all other departments who wish to take time off for the Jewish holidays may, with approval of their supervisor, charge the time to accrued personal or accrued vacation days.

Passover	Saturday, April 23* Sunday, April 24 Friday, April 29 Saturday, April 30
Shavuot	Sunday, June 12 Monday, June 13
Rosh Hashanah	Monday, October 3 Tuesday, October 4
Yom Kippur	Wednesday, October 12*
Sukkot	Monday, October 17 Tuesday, October 18
Shmini Atzeret	Monday, October 24
Simchat Torah	Tuesday, October 25

* Please note that on the eves of the first night of Passover (Friday, April 22) and Yom Kippur (Tuesday, October 11) offices will close at 3:00 p.m.