COURSE WITHDRAWAL FORM

FROM: CRTP Administration

SUBJECT: PROCEDURE FOR COURSE DROP/WITHDRAWAL

Scholar should return signed form to Catherine Yankou, Program Manager, Block Building 507.

A request to drop a course(s) must be made in writing by the scholar. A scholar may drop a course any time before half of the course’s lectures have been presented without notation on their transcript. After half of the lectures have been presented, a scholar who drops a course(s) will be given the grade of Withdrawn (W). This grade will be posted to the student’s transcript. Either case, drop or withdrawal must be approved by the CRTP Program Director.

Scholar’s Name               Date

_______________________________                             Clinical Research Training Program

_______________________________                             Program Name

Banner ID #

Scholar is requesting withdrawal from the following courses:

____________________________________

____________________________________

____________________________________

____________________________________

Scholar’s Signature and Date               CRTP Program Director’s Signature and Date

Program Use Only

Entered by: ___________________________  Date: ________________________